



## Clearance Renewals

*Every year, BEST Kids will need to renew different clearances for each individual mentor. The clearances will vary depending on what year you are entering into. Please see below for more information on clearance renewals.*

### **The following clearances will need to be renewed EVERY year:**

- Criminal Background Check
- Driving record
- Sex Offender Background Check
- Driver's License and Auto Insurance

**PLEASE NOTE: The only documents we will need from you to renew these clearances are your driver's license and auto insurance.** You do NOT have to get an outside agency to run the criminal, sex offender, or driving background checks. BEST Kids conduct the background checks in-house and at no cost to you.

### **The following clearances will need to be renewed EVERY TWO years:**

- FBI Fingerprinting
- Mandated Reporter
- DC CPR

**PLEASE NOTE: At the two year renewal, BEST Kids will pay for your FBI fingerprinting dues if you complete your fingerprinting at MetroLab in Northeast or Northwest DC.** If you decide not to use the services at MetroLab, you will have to pay for your own fingerprinting. BEST Kids will also notarize your DC CPR form for free. The online Mandated Reporter training is free and can be taken at your own convenience.